



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

Name of organisation	Trees for St Mark's Rd. Group		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Replacement of trees in St Mark's Rd		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Repair and Restitution of the environment of St Mark's Rd, replacing up to 10 of many lost trees in the road: Our trees have declined by 50% over the years. Initiative encourages residents to participate in the restitution of their immediate living space, and realise feeling for it, becoming more involved in their community in the process with subsequent issues of looking after the trees and other concomitant amenities: Help improve CO2 targets - Response to Forestry Commission/DEFRA initiative 'The Big Tree Plant' & to the 'Diamond Jubilee' request for planting 6 million trees.		
In which community area does your project take place? (Please give name – <a href="#">see section 3</a> )	In the community of St Mark's Rd., Salisbury St Edmund and Milford Ward		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

<b>Where will your project take place?</b>	In St. Mark's Rd, Salisbury
<b>When will your project take place?</b>	Winter /Spring 2013 Before March 30th
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Observations over many years of trees being removed due to ill health, old age, rot, and not being replaced. - A cause of much sadness and distress to residents and a huge loss to the environment. Lack of care for environment causes lack of sense of value and well-being and lack of community spirit, loss of trust in public services. Residents feel disadvantaged and are unlikely to care much themselves about the environment when there's no incentive to do so. This project aims to boost community spirit & well-being, encourage a willingness to care for the environment, bring people together.
<b>How many people will benefit from your project?</b>	436? St M.Rd + 100's passing through
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Improved quality of life/enviromnt. for residents.-Promotes well being and community spirit as above: Answers many criteria for local community plan.  7/8
<b>Any other information about your project. (Limited to a 1000 characters)</b> A petition from residents Jan 2012 proved 96% of residents wanted more trees, they also gave contributions towards this. They also agreed to look after the new trees.- History and old photos show that there were in excess of 50 trees in the road in 1925 but these have reduced to 25 now. As trees have been removed, they've not been replaced, main excuse is lack of funding. Highways dept are now willing to let us realise this project, but planting has to be according to strict rules and we need help with funding. The wider community who walk,cycle or drive down St Mark's Rd will also benefit from experiencing the improved environment. Benefits include: It has been proved that trees improve the physical, mental health & well-being of people; Trees help in capturing CO2 - urgently needed to counteract climate change and meet W.C's CO2 targets, they also filter out noise and other pollutants from traffic fumes;Trees can provide food and shelter for wildlife & provide a green link.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
Further collections/fundraising

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

This will be self evident in the improvement to the visual environment. Residents will be happier, they will say so. Take photos, collect statements from residents. Residents will be grateful to Wiltshire Council.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes       Date contacted CIB Feb 2012      No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes       No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes       No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Trees, cages, stakes	£681	Own fundraising/reserves	c	£180
Planting costs	£1080		p	£708
	£	Parish/town council		£
Delivery of trees	£15			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			£
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£1,776</b>	<b>Total Project Income</b>		<b>£888</b>

<b>Total project income B</b>	<b>£888</b>
<b>Total project expenditure A</b>	<b>£1,776</b>
<b>Project shortfall A – B</b>	<b>£888</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£888</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Royal Bank of Scotland
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>	'Trees for St Mark's Rd Group' R. B. S.

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date) 06/11/2012 or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 06/11/2012

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)**